

## Modification to Start-UP NY Membership Description

*Rational: during the summer of 2017 SUNY Cortland received an application for Start-UP NY (this was the first application ever received). During the review process, it was discovered that the paragraph in the application (below) outlining who will review the applications lacked a process to have substitute members when unforeseen circumstances had arisen (e.g., individual retirements, people leaving the college, individuals out of the country **and when these circumstances arise outside of full senate operations**). In addition, to insure that the membership is made up of individuals qualified to assess such applications, we believe that it is best that the members of this committee be appointed by the Provost (while still approved by the senate). **Please review the modified paragraph for approval***

### **Original:**

The Process for Faculty Senate Involvement in Assessing Business's Alignment with SUNY Cortland Mission for Sponsorship in Tax-Free NY

A four-member committee comprised of three faculty (representing at least two schools), and one professional staff will assess how well businesses have identified their alignment with the SUNY Cortland Mission. They will also conduct the annual reviews of approved businesses to see that they are still in alignment with the college mission. The committee will be approved by the SUNY Cortland Faculty Senate. Committee members will serve three years with staggered terms. Since timeliness is of the essence in the approval process, committee members must agree to return assessments within 2 working days including during winter and summer terms. In the Committee members who are related to owner(s) of businesses under review and/or have other conflict(s) of interest will recuse themselves.

### **Modified**

The Process for Faculty Senate Involvement in Assessing Business's Alignment with SUNY Cortland Mission for Sponsorship in Tax-Free NY

A four-member committee comprised of three faculty members (representing at least two schools) and one professional staff member will be nominated by the provost and approved by the SUNY Cortland Faculty Senate (also please see the special circumstances section below). The committee members will assess how well businesses have identified their alignment with the SUNY Cortland Mission. They will also conduct the annual reviews of approved businesses to see that they are still in alignment with the college mission. Committee members will serve three years with staggered terms. Since timeliness is of the essence in the approval process, committee members must agree to return assessments within 2 working days including during winter and summer terms. [Special Conditions: if circumstances arise where (1) a member is not able to fulfill this obligation; (2) a committee member is related to the owner of the business under review; and/or (3) has any other conflict of interest, the member will recuse themselves and a substitute of like qualifications will be nominated by the provost and approved by the Faculty Senate. If either special circumstance occurs when the full Faculty Senate is not in session then the Provost may nominate a replacement of like qualifications with approval by the Faculty Senate Chair.]